

**London Borough of Harrow**

**KEY DECISION SCHEDULE ( JULY 2014 - SEPTEMBER 2014 )**

**MONTH: July**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

**A Key Decision is a decision by the Executive which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

## **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk) or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
<b>JULY 2014</b>						
Housing Revenue Account Business Plan Update 2014	Approval of the Plan	Cabinet	17 July 2014	Councillor Sachin Shah  Paul Najsarek, Interim Head of Paid Service, Corporate Director, Community Health and Wellbeing Simon George, Director of Finance and Assurance dave.roberts@harrow.gov.uk Tel: 020 8420 9678	Open	Agenda Report and any related appendices: Housing Business Plan
Homes for Harrow	This report advises Cabinet on progress made with the feasibility review of regenerating HRA estates, in particular Grange Farm Estate, and seeks approval to move to the next	Cabinet	17 July 2014	Councillors Glen Hearnden and Sachin Shah  Paul Najsarek, Interim Head of Paid Service, Corporate Director, Community Health and Wellbeing	Part exempt  Information relating to the financial or business affairs of any particular person (including the	Agenda Report and any related appendices: Draft Resident Engagement Plan, Buy Back policy, Initial Financial appraisals (note this document will be exempt)

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	stage of developing the regeneration delivery plan.			alison.pegg@harrow.gov.uk Tel: 020 8424 1933	authority holding that information)	
Budget Planning Process Update	To update members on the budget planning process, to seek Member approval for a value of early savings to be delivered in 2014/15 and to seek Member approval for a budget consultation process.	Cabinet	17 July 2014	Councillor Sachin Shah  Simon George, Director of Finance and Assurance dawn.calvert@harrow.gov.uk Tel: 020 8424 1393	Open	Agenda Report and any related appendices: Report to Council, 27 February 2014; Final Revenue Budget and MTFS 2014/15 to 2016/17
Commercial and Procurement Strategy	To approve the Commercial and Procurement Strategy	Cabinet	17 July 2014	Councillor Sachin Shah  Tom Whiting, Corporate Director of Resources terry.brewer@harrow.gov.uk Tel: 020 8416 8442	Open	Agenda Report and any related appendices: Draft Local Government National Procurement Strategy

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School Expansion Programme	Update on the school expansion programme. Variation to the Council's contract with a PFI provider.	Cabinet	17 July 2014	Councillor Simon Brown  Chris Spencer, Interim Corporate Director of Children & Families johanna.morgan@harrow.gov.uk Tel: 020 8736 6841	Open	Agenda Report and any related appendices
Corporate Plan	To recommend the Corporate Plan to Council and to authorise the Leader to make any minor amendments to the Plan as necessary prior to the matter going to Council	Cabinet  Council	17 July 2014  24 July 2014	Councillors David Perry and Graham Henson  Tom Whiting, Corporate Director of Resources alex.dewsnap@harrow.gov.uk Tel: 020 8416 8250	Open	Agenda Report and any related appendices

**AUGUST 2014 - Currently no Key or Exempt items**

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
<b>SEPTEMBER 2014</b>						
Community Safety Plan	Recommendation to Council to adopt the Plan	Cabinet Council	18 September 2014  13 November 2014	Councillor Varsha Parmar  Alex Dewsnap, Divisional Director, Strategic Commissioning mike.howes@harrow.gov.uk Tel: 020 8420 9637	Open	Agenda Report and any related appendices: Harrow Strategic Assessment
Violence Against Women and Girls Strategy	Adopt the Strategy	Cabinet	18 September 2014	Councillor Margaret Davine  Alex Dewsnap, Divisional Director, Strategic Commissioning mike.howes@harrow.gov.uk Tel: 020 8420 9637	Open	Agenda Report and any related appendices

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Revenue and Capital Monitoring for Quarter 1 as at 30 June 2014	To note the position on Revenue and capital monitoring and approve any necessary virements	Cabinet	18 September 2014	Councillor Sachin Shah  Simon George, Director of Finance and Assurance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any related appendices

## HARROW COUNCIL CABINET 2014/15

### CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Corporate Leadership	David Perry	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
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Children, Schools & Young People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk



Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Major Contracts	Sachin Shah	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk
Performance, Corporate Resources & Policy Development	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Public Health, Equality & Wellbeing	Anne Whitehead	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: <a href="mailto:anne.whitehead@harrow.gov.uk">anne.whitehead@harrow.gov.uk</a>